



Position Title: **SALES ASSOCIATE**
Job Type: **FULL TIME - Monday to Friday 8am-5pm**
Location: **107-1055 Millar Creek Rd., Whistler BC**
Compensation: *Competitive Pay – Based on experience and qualifications*

Send your resume to: whistleradmin@windsorply.ca

WINDSOR PLYWOOD

We specialize in hard-to-source interior and exterior home finishing products including flooring, doors, mouldings and especially wood products. Our goal is simple – **focus on our customer's needs and provide outstanding customer service**. We carry high quality, responsibly sourced products and are committed to providing outstanding value and personalized, one-on-one service to all our customers. We are proud to have been in business 50 years with stores across Canada and in the Pacific Northwest region of the United States.

SUMMARY OF POSITION

The Sales position is critical to the successful operation of our Windsor Plywood Store. The primary focus is customer service. Our Sales staff work with our customers through the entire sales cycle – from the initial greeting of a customer by name to the final handshake after loading the vehicle. The products require a solution & suggestion-based approach to complement our customers' projects. This ensures a dynamic & exciting sales experience for everyone involved – far different from our competitors.

THE BENEFITS

- ✓ Wellness Fund or Ski Pass Allowance after 3 month probation period
- ✓ Competitive Pay | Extended Health Benefit Program
- ✓ Dental, Pharmaceutical, Travel Insurance, Life | LTD insurance
- ✓ Paid vacation time & paid Sick-Days
- ✓ Employee Mental Health & Well-Being program and resources
- ✓ Employee discounted pricing on all products

KEY RESPONSIBILITIES

- Ensure every customer experience exceeds expectations
- Actively participate, help develop, and contribute to sales training initiatives
- Find innovative methods to supply products to customers currently out of stock
- Placing regular stocking & Special Orders and processing front-counter transactions
- Ensure all product spaces (shelf, floor, pegs, racks) are adequately stocked
- Handle customer problems & complaints in a positive & constructive manner

KEY REQUIREMENTS

- Minimum Grade 12 Education | Prior sales experience is an asset but willing to train the right candidate.
- Strong work ethic and self-motivated/self-directed, with an ability to work independently using sound judgment.
- Excellent verbal and written communication skills in English
- Ability to be personable and social with customers to help deliver sales

